

# **RCL CEMENTS LIMITED**

(Registered Office: 3<sup>rd</sup> & 4<sup>th</sup> floor, Anil Plaza II, ABC, G. S. Road, Guwahati – 781 005, Assam)  
Phone No. 0361 2132 569 ; CIN U26941AS1997PLC005279

## **NOTICE**

**NOTICE** is hereby given that the Nineteenth (19<sup>th</sup>) Annual General Meeting of the members of the Company will be held at the Registered Office of the Company at 3<sup>rd</sup> & 4<sup>th</sup> Floor, Anil Plaza II, ABC, G. S. Road, Guwahati – 781 005 on Thursday, September 20, 2018 at 10.30 a.m. to transact the following business:

### **ORDINARY BUSINESS**

1. To consider and adopt the financial statements of the Company for the year ended March 31, 2018 and the Report(s) of the Directors and the Auditors thereon.
2. To appoint a Director in place of Shri Pradip Bansal (DIN 06455415), who retires by rotation and being eligible, offers himself for re-appointment.
3. To consider, and if thought fit to pass, with or without modification(s), the following Resolution as an **ORDINARY RESOLUTION**:-

“ **RESOLVED THAT** pursuant to the provisions of section 139 & 142 of the Companies Act, 2013 read with the applicable rules, remuneration of Statutory Auditors of the Company, M/s. S R Batliboi & Co LLP, Chartered Accountants, (Firm Regn. No. 301003E), appointed for a term of five years at the Annual General Meeting held on December 31, 2015 may be fixed as recommended by the Board at Rs 1 lakh for the financial year 2018-19 besides taxes and reimbursement of travel and other out of pocket expenses to be incurred by them for the purposes of audit.”

By Order of the Board of Directors of  
**RCL Cements Limited**



**Krishna Swaroop**  
Director

Date : May 15, 2018  
Place : New Delhi

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**NOTES:-**

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE, ON A POLL, IN HIS/HER STEAD. A PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXY FORM, DULY COMPLETED, SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY AT LEAST 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**
- 2. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of the items is enclosed.**
- 3. Members are requested to bring their attendance slips along with copy of the Annual Report at the venue of the Annual General Meeting. The attendance slips should be duly filled in to attend the meeting.**
- 4. Members are requested to quote the ledger folio in all communications with the Company.**
- 5. Members desiring any information as regards the annual accounts are requested to write to the Company at an early date so as to enable it to keep the information ready.**

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**ANNUAL GENERAL MEETING**

**ATTENDANCE SLIP**

Name of the Attending Member/Proxy (in Block Letters) :

DP ID No.....  
(In case of demat holding)

Client ID No. ....  
(In case of demat holding)

Folio No. ....(In case of physical holding)

No. of shares .....

I hereby record my presence at the 19<sup>th</sup> ANNUAL GENERAL MEETING being held at the registered office of the Company at 3<sup>rd</sup> & 4<sup>th</sup> Floor, Anil Plaza II, ABC, G.S. Road, Guwahati – 781 005, Assam; on Thursday, the 20<sup>th</sup> day of September, 2018 at 10.30 A.M.

.....  
Signature of the Attending Member/Proxy

Notes :

1. A Member/Proxy attending the meeting must fill in and sign this Attendance Slip and hand it over at the entrance.
2. Member intending to appoint a proxy, should complete the Proxy Form given below and deposit it at the Company's Registered Office not later than 48 hours before the commencement of the Meeting.

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### **FORM NO. MGT-11 (Proxy Form)**

[Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies  
(Management and Administration) Rules, 2014]

Name of the Member:

Registered Address:

E-Mail ID:

Folio No./Client ID:

DP ID:

I / We.....being member(s) of RCL Cements Limited,  
holding .....shares of the abovementioned Company, hereby appoint

1. Name:

Address:

E-Mail ID:

Signature:

or failing him

2. Name:

Address:

E-Mail ID:

Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company to be held on Thursday, the 20th day of September, 2018 at 10.30 a.m. at 3rd & 4th floor, Anil Plaza II, ABC, G. S. Road, Guwahati – 781 005, Assam and at any adjournment thereof in respect of such resolutions as are indicated below:

Agenda item	Vote*
No. 1	
No. 2	
No. 3	

Signed this..... day of September, 2018

Affix One  
Rupee Stamp

Signature of Shareholder: .....

Signature of Proxy holder: .....

\* Please state in this column whether 'in favour' or 'against'.

**Note:** This Form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.